

**UNEXPIRED TERM FULFILLMENT/VACANCIES**  
*(Application for a Vacated Board Position)*

The Board of Education is required by law to fill vacancies on the Board created when a Board member leaves his or her office prior to the end of the elected term. The Board is responsible for appointing an eligible person to fill the vacancy until the next April election, at which time a candidate will be elected to fill the remainder of the term, if any, or the new term. This application will serve as written notice that you are eligible and wish to be considered for the current Board vacancy. If selected, your service will begin immediately after you are sworn in and will continue until the person elected in the April 1st, 2026, election is sworn in. You are, of course, welcome to sign up to be a candidate in the April election as well when candidate filing begins in December.

To be eligible to serve on the Board you must:

1. Be a citizen of the United States of America.
2. Be a resident taxpayer of the district.
3. Have resided in Missouri for a minimum of one year immediately preceding your appointment, if appointed.
4. Be at least 24 years of age.
5. Be eligible to hold office in accordance with Missouri law, including ' 561.021, RSMo.
6. Not be serving a sentence or period of probation for a felony in Missouri or a crime that would be a felony if committed in Missouri.
7. Never have pled guilty or *nolo contendere* nor been convicted under Missouri law or the law of another jurisdiction of a felony connected with the exercise of the right of suffrage.
8. Not be registered or required to be registered as a sex offender under Missouri law, ' ' 589.400 - .425, RSMo.
9. Have filed all required campaign disclosure reports for all previous elections in which you were a candidate and paid any fees assessed against you by the Missouri Ethics Commission, if applicable.

Upon completion and submission of this application, you will be provided:

1. A copy of the Board policy for filling Board vacancies (BBE).

FILE: BBE-AF1  
Critical

2. Notice of your potential obligation to file a personal financial disclosure statement with the Missouri Ethics Commission within 30 days of your appointment to the position (BBE-AF2).
3. A summary of the laws the Missouri Ethics Commission enforces.
4. A copy of the Board conflict of interest policy (BBFA).
5. A copy of the Board ethics policy (BBF).

Please complete the following. Attach additional sheets if necessary. All information provided will be subject to public disclosure under the Missouri Sunshine Law.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_

How long have you lived in the district? \_\_\_\_\_

Why do you want to serve on the Board of Education? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In one or two sentences, describe your vision for this district: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In one or two sentences, explain the proper role of the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Board meets one time(s) per month on the third Wednesday of the month.

In addition to Board meetings, you will be expected to allocate time to adequately prepare for meetings, perform committee work and attend training sessions both in and occasionally outside the district.

In addition, all newly elected or appointed Board members are required to attend a 16-hour training program within one year of their election or appointment.

Are you aware of any conflicts that would regularly interfere with your ability to commit to this amount of time?  Yes  No

Are you aware of any conflicts of interest you may have in serving on the Board?  Yes  No

A conflict of interest might be having ownership in a business that does business with the district, having a relative employed by the district, or serving on another board of directors or in another elected office. A conflict of interest does not necessarily disqualify you from Board service, but may require certain procedures and disclosures to be used. If you have possible conflicts, please describe them: \_\_\_\_\_

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***Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.***

Implemented: March 17, 2014

Revised:

Jefferson C-123 School District, 37614 US Hwy 136, Conception Jct., MO 64434